

STATE OF S.C. FORMS SPECIFICATION SHEET

The S.C. Government Printing Services Manual (1-1-98) shall be made part of all Printing Procurements by reference.

Vendor _____ Authorized Signature _____

SEE ATTACHED SPECIFICATIONS.

AGENCY NAME SC Department of Education (Columbia, SC)				DELIVERY DATE REQUIRED				INSIDE <input type="checkbox"/> DELIVERY				DATE COPY WILL BE READY FOR PICKUP BY CONTRACTOR January 2, 2017							
QUANTITY ORDERED 9,500				NO. PARTS		FORM NUMBER		TITLE OR DESCRIPTION OF FORM AS IT IS TO APPEAR ON CTNS & SHIPPING PAPERS PARENT SURVEY FORMS -- EOC Report Cards (Spanish)											
<input type="checkbox"/> Continuous <input type="checkbox"/> Mailer <input type="checkbox"/> Snap Set <input checked="" type="checkbox"/> Other		COMPOSITION					SPECS		PROOFS		CARBON DUMMY		ARTWORK						
		New	Exact	Disk	Camera Ready	Changed	Rev	Exact	Yes	No	Yes	No	Screens	Reverses	Logos	Other			
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
PART	Overall Size Including Stub		Stub Size		Paper Specification			Carbon Size Overall Width For Continuous Forms. Length From Stub Perf For Snapshots								B C E T A R W B O E N N			
			Left	Right				Ink Specifications				Copy							
			Face Printing						Back Printing		Front Copy As		Backer Copy As		No. Of Extra Perfs		Marginal Words Or Designating Numbers		
	WIDTH	LENGTH	Top	Bottom	Color	WT.	Kind	PRIM.	SEC	Back Printing	As	As	H	V	P		Ink Color		
1	8 1/2"	11"			White	60	Offset	Red & Black		Red & Black	1	1							
2																			
3																			
4																			
5																			
6																			
7																			
8																			
9																			
10																			
Numbering		From:			To:			No. Of Positions		Color		Guaranteed <input type="checkbox"/>		List Missing <input type="checkbox"/>		<input type="checkbox"/> Press <input type="checkbox"/> Crash <input type="checkbox"/> Static Only <input type="checkbox"/> Static & Consecutive			
Punching		position	No. Of Holes	Diameter	C To C	Edge Of Paper To Center Of Hole	Punch Parts	Press <input type="checkbox"/>	Drill <input type="checkbox"/>	Special Punching									
Continuous Forms		Marginal Punching		Marginal Perfs		Crimp		Glue		Forms Handling Equipment (Specify Name & Model No.)				Characters Per Inch (Across)		Lines Per Inch (Down)			
		Left	Right	Left	Right	Left	Right	Left	Right	Printer		Delever		Burster					
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
Book Binding Or Padding		Stub		Type Of Cover			Covers Printed		Ink Color		Quantity Book Or Pad		Packaging Specifications						
		<input type="checkbox"/> Left	<input type="checkbox"/> Right	<input type="checkbox"/> Triad	<input type="checkbox"/> Flyleaf	<input type="checkbox"/> Yes	<input type="checkbox"/> No					<input type="checkbox"/> STD <input checked="" type="checkbox"/> SPL		QTY/PKG		QTY/CTN			
		<input type="checkbox"/> Top	<input type="checkbox"/> Bottom	<input type="checkbox"/> Wrap Around															
Agency Contact Ling Gao						Phone Number 803-734-4321													

ALL COPY, PROOFS, ETC. MUST BE PICKED UP AND DELIVERED IN PERSON BY A CONTRACTOR REPRESENTATIVE WHO IS KNOWLEDGEABLE AND CAPABLE OF DISCUSSING THE CONTRACT.

SPECIAL INSTRUCTIONS: See Section III of Solicitation 5400012381