

	State of South Carolina AMENDMENT 3	Solicitation: 5400012278 Date Issued: 11/15/2016 Procurement Officer: Daniel W. Covey Phone: (803) 737-2402 E-Mail Address: dcovey@dew.sc.gov Mailing Address: SC Dept. of Employment and Workforce Attn: Purchasing 1550 Gadsen Street Columbia SC 29201
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DESCRIPTION: **Management Professional Development**

USING GOVERNMENTAL UNIT: **SC Department of Employment and Workforce**

SUBMIT YOUR OFFER ON-LINE AT THE FOLLOWING URL: www.procurement.sc.gov

SUBMIT OFFER BY (Opening Date/Time): **11/22/ 2016 2:00 PM** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **11/01/2016 10:00 AM** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: If submitting hard copies, submit one (1) original clearly marked "Original", three (3) copies, and, One (1) redacted copy if submitting confidential information (see "Submitting Redacted Offers" provision in Section IV, and "Submitting Confidential Information" in Section IIA.)

Initial here if NO redacted copy is necessary _____

CONFERENCE TYPE: Not Applicable DATE & TIME:	LOCATION: Not Applicable
<small>(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)</small>	

AWARD & AMENDMENTS	Award will be posted on 11/23/2016 . The award, this solicitation, any amendments, and any related notices will be posted at the following web address: http://www.procurement.sc.gov
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR <small>(full legal name of business submitting the offer)</small>	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>	DATE SIGNED
TITLE <small>(business title of person signing above)</small>	STATE VENDOR NO. <small>(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)</small>
PRINTED NAME <small>(printed name of person signing above)</small>	STATE OF INCORPORATION <small>(If you are a corporation, identify the state of incorporation.)</small>

OFFEROR'S TYPE OF ENTITY: (Check one) <small>(See "Signing Your Offer" provision.)</small>		
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other _____
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)	<input type="checkbox"/> Government entity (federal, state, or local)

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension Facsimile
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
<input type="checkbox"/> Payment Address same as Home Office Address <input type="checkbox"/> Payment Address same as Notice Address (check only one)	<input type="checkbox"/> Order Address same as Home Office Address <input type="checkbox"/> Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date						

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at <http://www.procurement.sc.gov/preferences>. ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]
PURSUANT TO 11-35-1524 (E) (5)(b), PREFERENCES DO NOT APPLY TO THIS SOLICITATION

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).
PURSUANT TO 11-35-1524 (E) (5)(b), PREFERENCES DO NOT APPLY TO THIS SOLICITATION

N/A In-State Office Address same as Home Office Address
N/A In-State Office Address same as Notice Address

AMENDMENT 3
Request for Proposal 5400012278
Management Professional Development

AMENDMENTS TO SOLICITATION (JAN 2004)

The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <http://www.procurement.sc.gov>(b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. *(c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.* [02-2A005-1]

A. Additional questions and answers

1. What information is requested in and how do they differ: 1 b. proposed time line and schedule of events and 2 a. overall scope of tasks

Answer: The time line is the list of events and dates (time between events or start/finish rather than exact dates), for example, the length of time from the start of training to the final post-training consultation. The Scope of Work requires at least 15 hours of live training but, for example, it does not have to be consecutive days so any breaks in sessions could also be included on a time line. The intent of asking for an overall scope of tasks was to get more detail about how offerors propose to perform the training, contents of training, etc.

2. Can you shed some light on the participants? For example, will they be members of an intact functional / business team, a cohort of similar level people, an existing project or cross functional team or something else? What level in the organization will they be.

Answer: They will be members of management, but the participants have not yet been determined for the entire three-year period.

END OF AMENDMENT 3