

	<h2>State of South Carolina</h2>	Solicitation: 5400012112 Date Issued: 10/17/2016 Procurement Officer: Kristen Hutto Phone: (803) 737-7685 E-Mail Address: <a href="mailto:khutto@mso.sc.gov">khutto@mso.sc.gov</a> Mailing Address: SFAA, Div. of Procurement Services, ITMO 1201 Main Street, Suite 600 Columbia SC 29201
	Invitation for Bid  Amendment 2	

DESCRIPTION: **Form 1601 Printing & Warehouse Services**

USING GOVERNMENTAL UNIT: **Department of Social Services**

*The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.*

SUBMIT YOUR OFFER ON-LINE AT THE FOLLOWING URL: <http://www.procurement.sc.gov>  
 SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

<b>MAILING ADDRESS:</b> SFAA, Div. of Procurement Services, ITMO 1201 Main Street, Suite 600 Columbia SC 29201	<b>PHYSICAL ADDRESS:</b> SFAA, Div. of Procurement Services, ITMO 1201 Main Street, Suite 600 Columbia SC 29201
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SUBMIT OFFER BY (Opening Date/Time): **11/01/2016 by 11:00:00** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: See "Questions From Offerors" provision of original solicitation

NUMBER OF COPIES TO BE SUBMITTED: **1**

<b>CONFERENCE TYPE: Not Applicable</b> <b>DATE &amp; TIME:</b> (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)	<b>LOCATION: Not Applicable</b>
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<b>AWARD &amp; AMENDMENTS</b>	Award will be posted on <b>11/17/2016</b> . The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <a href="http://www.procurement.sc.gov">http://www.procurement.sc.gov</a>
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.  
 (See "Signing Your Offer" provision.)

<b>NAME OF OFFEROR</b>  (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
<b>AUTHORIZED SIGNATURE</b>  (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	<b>DATE SIGNED</b>
<b>TITLE</b>  (business title of person signing above)	<b>STATE VENDOR NO.</b>  (Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a> )
<b>PRINTED NAME</b>  (printed name of person signing above)	<b>STATE OF INCORPORATION</b>  (If you are a corporation, identify the state of incorporation.)

<b>OFFEROR'S TYPE OF ENTITY: (Check one)</b>	(See "Signing Your Offer" provision.)
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Government entity (federal, state, or local)

COVER PAGE - PAPER ONLY (MAR. 2015)

**AMENDMENTS TO SOLICITATION (JANUARY 2006):** (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: [www.procurement.sc.gov](http://www.procurement.sc.gov). (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

**THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE “STATE’S RESPONSE” SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE “STATE’S RESPONSE” DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. ~~STRICKEN~~ TEXT IS DELETED.**

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The following questions were received pursuant to the original date and time specified on the front of the solicitation:

1. Question: Is the bid amount to be the total cost of 1 increment (i.e. 480,000 forms delivered) not on a per thousand basis?

State’s Response: Per the revised bidding schedule’s tendering text in Amendment 1: “The unit price entered shall be the total price for an increment; all pre-production, production, warehousing, and delivery fees included.”

2. Question: Is the selected manufacturer commissioned to print the entire 4,800,000 forms upon approval, store them and ship 480,000 at a time as needed?

State’s Response: Per Section III: Scope of Work/Specifications, Subsection D, Paragraph 2 of the original solicitation: “Contractor shall stock delivery-ready forms in the quantity necessary to accommodate the aforementioned two (2) day lead time.”

3. Question: Will the selected vendor be able to count on 4,800,000 forms being ordered during a year’s period? The language used “quantity not to exceed” is not very finite.

State’s Response: The “not to exceed” language regarding a one (1) year term’s quantity was intentionally included so as not to obligate SCDSS. The selected vendor should not rely on the maximum quantity of 4,800,000 forms being ordered each year. SCDSS anticipates nine (i.e. 4,320,000 individual forms) or ten (i.e. 4,800,000 individual forms) increments to be requested for delivery based on prior usage but does not guarantee that the full ten increments will be requested each year.

Additionally as noted on page twenty-five (25) – Section VII. Terms and Conditions – A. General – of the original solicitation:

**TERMINATION DUE TO UNAVAILABILITY OF FUNDS (JAN 2006)**

Payment and performance obligations for succeeding fiscal periods shall be subject to the availability and appropriation of funds therefor. When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be canceled. In the event of a cancellation pursuant to this paragraph, contractor will be reimbursed the resulting unamortized, reasonably incurred, nonrecurring costs. Contractor will not be reimbursed any costs amortized beyond the initial contract term. [07-7A085-1]